

Friends of Niños Adelante Meeting
Agenda
May 6, 2014

- Welcome and Call to Order of Meeting/Attendance Steve Leighton 1 minute
- Approval of Minutes from Last Meeting (Feb. 16, 2014) Bob Albright 5 minutes

Old Business

- Financial Review/Update Tom Culligan 10 minutes
- February Fundraiser Dinner Steve Leighton 5 minutes
- Newsletter Update Leif Lindblom 5 minutes
- Irene Sheahen/New Scholarship Update Bob Albright 5 minutes
- Update on English Classes Tim Ellis 10 minutes

New Business

- Nominations and Elections Steve Leighton 5 minutes
- New School Year Update Bob Albright 5 minutes
- Introduction of New Web Site Bob Albright 10 minutes
- Set date and time for next meeting Steve Leighton 1 minute

Adjourn

Friends of Niños Adelante Annual Meeting Minutes
February 16, 2014

-Welcome and Call to order of Meeting/Attendance - Absent from meeting are Gerry Tullos, Chris Rose.

-Approval of Minutes from September 11, 2013 meeting – A motion was made by Jan Moe to approve the minutes, seconded by Bob Albright.

-Old Business

-Financial Review/Update/Tax filing – Tom Culligan discussed the current P&L and Balance Sheet. Approval of the finances made by Bob Albright, seconded by Bob Shay. See attached report.

-Fall Fundraiser – Bob Albright discussed that Chris Rose will continue in this position for one year longer. Two hundred twenty-five letters were mailed to Sponsors and Donors. About half responded with a total of \$20,005 in donations which is a 50 % increase over last year. There was a heavy skew with a little less than half the donations coming from 5% of the donors. Improvements over past appeals included enhancing the message , personalized contact info, a photo of the kids, raising the suggested giving targets and targeting personal friends. Plans for next year include increased targeting of personal friends where applicable.

-Irene Sheehan Scholarship Update – Steve Leighton reported there are no qualifying students for this year. There are, however, about six possibilities for the next year. See attached report

-Update on English Classes – Tim Ellis reported and submitted the attached report.

-Directors & Officers Insurance – Bob Albright and Steve Leighton investigated insurance plans for Friends of Ninos Adelante. The annual premium for a minimum coverage policy is around \$1600, better than half of which is for General Liability that is not needed but the D&O portion is sold as a rider to the General Liability. It was agreed to not pursue a policy at this time because of the cost and the remote liability of our organization at this point.

-New Business

Friends of Ninos Adelante, Inc.
Income and Expenses Prev Year Comparison
 April 2013 through March 2014

10:12 AM
 04/26/2014
 Cash Basis

	<u>Apr '13 - Mar 14</u>	<u>Apr '12 - Mar 13</u>
Ordinary Income/Expense		
Income Accounts		
Events Net Income		
Zihuatanejo Dinner Fund Raiser	7,405	5,230
Fall Fund Appeal	19,675	12,460
Total Events Net Income	<u>27,080</u>	<u>17,690</u>
Donations	18	152
Total Unrestricted Contributions	<u>18</u>	<u>152</u>
Restricted Contributions		
Irene Sheahen Memorial College Fund	4,398	1,500
Becas -Grades 7-12		
Becas - 2011-12 School Year	0	1,200
Becas - 2012-13 School Year	300	39,691
Becas - 2013-14 School Year	42,124	2,670
Becas - 2014-14 School Year	2,120	300
Total Becas -Grades 7-12	<u>44,544</u>	<u>43,861</u>
Becas - College		
2012-13 College Fund	0	38,640
2013-14 College Fund	36,311	500
2014-15 College Fund	398	500
2015-16 College Fund	0	500
Total Becas - College	<u>36,708</u>	<u>40,140</u>
Gifts		
English Classes -2013-14	3,776	0
Special Needs Gifts - 2012-13	100	4,385
Specila Needs Gifts - 2013-14	7,691	0
Special Needs Gifts - 2014-15	1,800	0
Gifts - Other	0	500
Total Gifts	<u>13,367</u>	<u>4,885</u>
Total Restricted Contributions	<u>99,017</u>	<u>90,386</u>
Total Contributions Income	<u>126,115</u>	<u>108,228</u>

Expense

Balance Sheet 3/31/2014
 As of March 31, 2014

10:03 AM
 04/26/2014
 Cash Basis

	<u>Mar 31, 14</u>	<u>Mar 31, 13</u>
ASSETS		
Current Assets		
Checking Accounts		
US Bank Checking Account	88,955	41,008
Irene Sheahen Memorial College Fund	<u>15,817</u>	<u>15,919</u>
Total Checking Accounts	104,772	56,927
Certificates of Deposit		
US Bank CD - Matures 6/22/13	<u>0</u>	<u>30,377</u>
Total Certificates of Deposit	<u>0</u>	<u>30,377</u>
Total Current Assets	<u>104,772</u>	<u>84,498</u>
TOTAL ASSETS	<u><u>104,772</u></u>	<u><u>84,498</u></u>
LIABILITIES & EQUITY		
Equity		
Retained Earnings	87,304	84,498
Net Income	<u>17,468</u>	<u>2,806</u>
Total Equity	<u>104,772</u>	<u>87,304</u>
TOTAL LIABILITIES & EQUITY	<u><u>104,772</u></u>	<u><u>87,304</u></u>

	<u>Apr '13 - Mar 14</u>	<u>Apr '12 - Mar 13</u>
Expenses		
Donations to Fundacion Ninos Adelante		
Donations- Unrestricted		
Ninos Adelante	105,000	103,000
Total Donations- Unrestricted	<u>105,000</u>	<u>103,000</u>
Total Donations to Fundacion Ninos Adelante	105,000	103,000
Bank Service Charges	721	366
Licenses	0	25
Miscellaneous		
Benefit Dinner	3,000	2,333
Total Miscellaneous	<u>3,000</u>	<u>2,333</u>
Postage and Delivery	78	76
Total Expenses	<u>108,799</u>	<u>105,800</u>
Total Expense	<u>108,799</u>	<u>105,800</u>
Net Ordinary Income	17,316	2,428
Other Income/Expense		
Other Income		
Interest Income	152	377
Total Other Income	<u>152</u>	<u>377</u>
Net Income	<u><u>17,468</u></u>	<u><u>2,806</u></u>

-Election of Directors and Officers – Steve Leighton thanked the retiring board members Janie Robins and Jani Moe for their valued input and contributions to the organization over the years.

Steve then opened nominations for Directors. The nominating committee presented the following slate for Board of directors: Leif Lindblom 1yr, Tom Wenrich 1yr, Jim Moe 3yr, Bob Neal 3yr, Gerry Tullos 2yr, Tim Ellis 3yr and Steve Leighton 2yr. Additional nominations from the floor were solicited and there being none there was a motion to close nominations by Bob Schaye, seconded by Robins. Motion to adopt nominations committee slate by Albright, second by Culligan. passed

Leighton opened nominations for Board Officers. The nominating committee presented the following slate: President- Steve Leighton 1yr, Vice President- none, Recording Secretary- Bob Albright 1yr, Treasurer- Tom Culligan 2yr, Past President - Chris Rose 1yr. There being no further nominations from the floor there was a motion to close nominations by Albright, second Schaye. Motion to adopt slate as presented by Albright, second by Ellis. passed

-New School Year Update – Bob Albright reviewed the metrics for 2013 Sponsor and Student activity, handing out four graphs. The current student population is at 226 with a sponsor population of 221. We have 5 kids waiting for sponsors but should have no problem covering these kids since new sponsor activity is high.

-Introduction of New Web Site – Bob Albright touched on some of the features of the new website such as electronic fill-in forms, Pay Pal availability and a Sponsors forum. The site should be ready for review within the next month.

- A motion to recommend to Fundacion Niños Adelante that they increase their payment for services to Jose and Maty by 10% from the current monthly 6000 & 1700 pesos respectively to 6500 for Jose and 1850 for Maty was introduced by Albright, second Culligan. passed

-Time and date for next meeting - May 6 9:00 am central